

Thursday 21st January 2020

Dear Parents / Carers,

In order to engage further with the children, teachers are delivering live lessons. This gives them the opportunity to see the class altogether, teach and interact directly with the children. It is the next best thing to the children being in school. This will also help parents and carers as the teacher will be teaching this session and responding to any questions so parents do not need to provide any learning support during these sessions.

We ask that parents help us to ensure the children get the best out of the sessions by following the guidelines below:

- Ensure you know when the live sessions are going to be delivered for your child and that your child is logged on and ready 5 minutes before the lesson is due to begin
- Your child to be dressed appropriately and any adults that may be in the background are also dressed appropriately.
- Your child is seated in a space, preferably at a table, quietly, ready to learn
- Distractions are reduced such as the television on or other family members talking in the background.
- Ensure your child has any equipment they may need for the lesson beside them e.g. pencils, paper and whiteboards
- All cameras to be turned on.
- All microphones to be muted. Teachers will let the children know when to unmute themselves.
- Children need to remain seated throughout the session.
- Please do not allow your child to eat during the session.

Whilst we believe that this method of delivering lessons has a really positive impact, it is important that parents are aware that the camera is on and at times the microphone is unmuted. Teachers will be vigilant and if there are any occasions where a microphone has to be muted or camera turned off they will take the necessary action straight away. However parents, carers and family members should know when the live sessions are taking place during the day and follow guidelines so that their privacy is maintained. Thank you

SLee

Headteacher